

[Your Organisation's Letterhead]

[Date]

Return-It Victoria

Level 1, 11/270 Ferntree Gully Road

Notting Hill VIC 3168

Subject: Application to Participate as a Donation Partner in the Victorian Container Deposit Scheme

To whom it may concern,

We, [Organisation Name], hereby submit our application to participate as a donation partner in the Container Deposit Scheme Victoria (CDS VIC) with Return-It. As an authorized representative of the [Organisation Name], I am writing this letter to provide the necessary information and express our interest in becoming a donation partner.

a) The entity or its local branch is applying to participate in the Scheme

We confirm that [Organisation Name] or its local branch is seeking to participate in the Victorian Container Deposit Scheme as a donation partner. Our organisation is committed to promoting environmental sustainability and believes in the positive impact that container deposit scheme can have on our community.

b) It is a Charity or a Not-for-Profit organisation and is authorised to fundraise.

[Organisation Name] is a registered [Charity/Not-for-Profit/School/ Sporting club/Social enterprise] organisation [provide relevant registration number or details if applicable] authorised to fundraise within Australia.

c) ABN or association's incorporation number.

Our ABN/association's incorporation number is [ABN/Incorporation Number].

d) Description of funds usage.

The funds received through our participation in the CDS Vic will be utilised in alignment with our organisation's mission and objectives. We commit to utilizing the funds for [describe specific projects, programs, or initiatives] that aim to [briefly explain the purpose or expected impact]. Our organisation follows strict financial accountability and will ensure transparency in the usage of these funds.

[Your Organisation's Letterhead]

e) Street Address.

Our organisation's street address is as follows:

[Street Address]

[City, State, Postal Code]

In addition to the information provided in this letter, we have attached the required supporting documents and any relevant certifications for your review.

We acknowledge that participation in the CDS Vic as a donation partner is subject to the terms and conditions set forth by Return-It, as outlined in the standard form agreement. We assure you of our commitment to fulfilling all the obligations and requirements mentioned in the agreement.

Thank you for considering our application. We appreciate the opportunity to be part of CDS VIC and contribute to the betterment of our community. Should you require any further information or clarification, please do not hesitate to contact us at [Contact Number] or [Email Address].

Yours sincerely,

[Your Name]

[Your Position/Title]

[Organisation Name]